

MANSFIELD EAGLES SOCCER CLUB INC

ANNUAL GENERAL MEETING Election of Management Committee
 Tuesday, 14th October, 2014, 7.30pm, Science Lecture Theatre(S1), Science Centre
 Citipointe Christian College, 322 Wecker Road, Carindale

COMMITTEE NOMINATION FORM

At this time each year the committee appeals for volunteers to assist with the running of the club for this season. If you can be of any assistance for season 2015 please indicate your intentions below.

Under our rules all current positions for the committee of management need to be vacated and filled for the club to remain open.

NAME: _____ EMAIL: _____

POSITION	BASIC FUNCTION		TICK
Chaplain	Fostering relationships and spiritual direction	VACANT	<input type="checkbox"/>
COMMITTEE of MANAGEMENT			
*President	Oversee running of the club	VACANT	<input type="checkbox"/>
*Secretary	Minutes and correspondence	VACANT	<input type="checkbox"/>
*Treasurer	Managing club finances	VACANT	<input type="checkbox"/>
*Vice President	Assist President	VACANT	<input type="checkbox"/>
OFFICE BEARERS - SOCCER COMMITTEE (Positions are subject to Committee of Management Changes)			
Registrar	Registration of players and teams	VACANT	<input type="checkbox"/>
Minute Secretary	Record Items as indicated by the committee	VACANT	<input type="checkbox"/>
Fixture Officer	Looks after the Draw, rescheduling, forfeiting of games	VACANT	<input type="checkbox"/>
Results Clerk	Gather weekly results & submit online	VACANT	<input type="checkbox"/>
Newsletter Preparer	Gather content and produce club newsletter(could be Facebook Page)	VACANT	<input type="checkbox"/>
Fund Raising	Organize club fund raisers	VACANT	<input type="checkbox"/>
Mt Gravatt Youth & Rec Club liaison Officers x 2	Attend meetings with the Mt Gravatt Youth & Rec Club – Weedon St (this is where our teams train & our Senior teams play).	VACANT	<input type="checkbox"/>
Discipline Coordinator	Receives information from QCSA Head of Discipline	VACANT	<input type="checkbox"/>
South East Zone Liaison Officer	Liaise with South East Zone Committee and organize zone team selections	VACANT	<input type="checkbox"/>
Purchasing Officer	Purchasing and distribution of equipment & players gear	VACANT	<input type="checkbox"/>
Coaching Director	Oversee all aspects of coaching within our club	VACANT	<input type="checkbox"/>
Manager's Director	Oversee all aspects of Managers of Teams	VACANT	<input type="checkbox"/>
Events Coordinator	Organizing Club events eg: Awards Days	VACANT	<input type="checkbox"/>
COCB Grounds Coordinator	Coordinate ground preparation for weekend matches	VACANT	<input type="checkbox"/>
Canteen Coordinator	Purchasing stock and overseeing running of canteen	VACANT	<input type="checkbox"/>
Trophy Purchaser	Choose and buy trophies for Awards Days	VACANT	<input type="checkbox"/>
Weedon St Booking Clerk	Books training and game times with Weedon St Management	VACANT	<input type="checkbox"/>
Citipointe Liaison Officer	Communicates with the Citipointe Christian College and Church	VACANT	<input type="checkbox"/>
Web/SMS Administrator	Place data on MESC Web Site	VACANT	<input type="checkbox"/>
Grants Coordinator	Looks at grants available for the club	VACANT	<input type="checkbox"/>

Positions that are compulsory for the club to continue are marked with an *

Please indicate your interest or your nomination for any of the above vacant position/s and return to:
 Rani Carroll Mansfield Eagles Soccer Club, PO Box 2160, Mansfield D.C. 4122
 OR Email: registrar@mesc.org.au (subject line: MESC AGM 14 nomination)

By: **Friday 10th , October, 2014.** If you require any further information please call Kerri on 0414 235 323.

Nominations will also be taken from the floor at the AGM.